



The Charles County Sheriff's Office
Is now accepting applications
For:



Fleet Superintendent
Property Management Section
Special Operations Division
Salary: \$64,343

SUMMARY

This critical position is responsible for planning and supervising the automotive fleet and fleet operations of the Charles County Sheriff's Office. The employee directly supervises the repair, maintenance, procurement, and assignment of Agency vehicles and related equipment. The employee receives supervision from, and reports directly to, the Commander, Property Management Section.

REQUIREMENTS and DUTIES

- Graduation from recognized high school or possession of a GED certificate recognized by the Maryland State Board of Education.
- Several years of experience in law enforcement.
- Two (2) years computer terminal experience.
- Five (5) years experience in managing a government Fleet program with emergency vehicles.
- Ability to maintain a high level of accuracy in assigned tasks.
- Knowledge of vehicles, vehicle maintenance, emergency vehicle equipment, radio systems, Digital Video Recorders, Mobile Data Terminals and other Agency integrated equipment.
- Physical ability to perform manual repairs on vehicles and equipment.
- Ability to utilize a high level of discretion, good judgment, and confidentiality.
- Possess a valid driver's license.

APPLICATIONS AVAILABLE AT:

Administrative Headquarters Building: 6915 Crain Highway, La Plata, MD
District I Station: 6855 Crain Highway, La Plata, MD
District III Station: 3670 Leonardtown Rd., Waldorf, MD
Online at: www.ccsso.us

**Please submit completed application to:
Human Resources, P.O. Box 189, La Plata, MD, 20646**

Agency employees interested in applying must submit a Form #301, with resume to Human Resources.

Closing Date: Wednesday, August 13, 2014 no later than 4:00 p.m.

For more information call: 301-609-6417

AN EQUAL OPPORTUNITY EMPLOYER